

13 May 1977

MEMORANDUM FOR THE RECORD

25X1A

FROM : J [REDACTED], ADMAG Member
SUBJECT : Minutes of ADMAG Meeting, 11 May 1977

The following ADMAG members attended the meeting
11 May 1977, in the Office of Medical Services Conference Room:

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[REDACTED] Chairman

Training
Data Processing
Medical Services
Logistics
Finance
Personnel

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The main purpose of this meeting was to elect a new chair-
person and recorder. [REDACTED] was elected chairperson
and [REDACTED] will be the recorder for the next term.

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The meeting with [REDACTED] was reviewed and a discussion
on a wide range of topics took place. Of special note was the
discussion on the DDA publication EXCHANGE. A consensus of the
ADMAC members present is that EXCHANGE serves a very useful
purpose in providing a broad range of information to Directorate
personnel. One suggestion was to make EXCHANGE available to
other directorates by placing copies in the library. The bulletin
boards could be used to notify staff personnel of its availability.
This suggestion will be forwarded to the EXCHANGE editorial board.

The next meeting will be held 16 June 1977 at 4 PM in the
Office of Medical Services Conference Room.

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[REDACTED]